



ABN 16 832 377 060

General Meeting Minutes
Saturday 5th December 2020
10:00 am – 11:00 am
Held via Zoom.

Attendees: Elisabeth Gondwe (President), Suzanne Mulligan (Communications Officer), Joan Kelly (Treasurer), Sasha Mackay (Secretary), Marsali Mackinnon, Bruce Reimers, Pat Ryan, Anne Monsour, Antonia Simpson

Apologies: Jennifer Barrkman, Eve Wicks, Barbara Erskine

1. **Welcome and acknowledgement of Country** (by Elisabeth Gondwe)
2. **Brief introductions** (all)
3. **Confirm previous Minutes** (discussion led by Elisabeth Gondwe)
 - Motion to pass the minutes: Pat Ryan
 - Seconded by Suzanne Mulligan
4. **Business arising** (discussion led by Sasha Mackay)
 - **Action** for 2021: Elisabeth (President), Joan (Treasurer) and Sasha (Secretary) to redesign our meeting agendas in order to act on our Strategic Plan; ask members to nominate priorities within the plan.
5. **Treasurer's Report** (provided by Joan Kelly)
 - report from September: OHQ currently has \$11,918.76 in the account
 - memberships of \$420
 - motion to move Treasurer's Report posed by Joan Kelly, seconded by Sasha Mackay
 - Joan noted we should do a membership drive prior to March 2021
 - **Action:** Sasha and Joan to follow up with members who have not yet renewed membership.
6. **General business** (discussion led by Elisabeth Gondwe)

Training and support for members:

- Elisabeth noted that a priority for 2021 should be peer support meetings and oral history workshops. We should consider revamping our training and what we offer; members are invited to volunteer to deliver an online course (you would be paid).
- **Action:** members please email info@ohq.org.au if you would like to deliver an online or face to face workshop in 2021.
- Suzanne noted we may canvass interest in Elaine Rabbitt offering a course in Brisbane. Elaine offers certified courses in Broome and Perth.

- Antonia asked how do you get to be someone who does oral histories? Suzanne suggested workshops (South Australia's oral history association has been offering online courses; NSW's online course was very good); this was seconded by Bruce who described an online course completed with <https://evalogue.life/classes-we-teach/> and can recommend.
- Marsali noted: it would be useful to film or record workshops delivered, and create an online training resource. Elisabeth noted we ought to seriously consider this as a way to direct our resources.
- Peer support meetings: these meetings could also include recaps of specific elements like interviewing skills, ethics, etc.
- **Action:** Sasha and Anne to schedule the next peer support meeting – Saturday 20th February 2021.

Marketing and web:

- Marsali noted we may consider OHQ's marketing approach: consider a push to demonstrate the breadth of work OHQ does (in communities, in research, in archival institutions).
- Joan noted potential web update and logo update.

Oral History Australia Association updates:

- Elisabeth reported news from the Oral History Australia National Committee meeting (national committee meeting attended by Elisabeth on Dec 8th): OHA launches next week; OHA has decided to reduce the capitation each state org pays; the new, digital Oral History Australia Journal launches next week (Dec 8-12); next year's national conference will be in October in Launceston, hosted by Oral History Tasmania. **The call for papers is out now and closes in March 2021.** The international oral history conference in Singapore will be via Zoom in June 2021.
- Motion to provide bursaries for the OHA conference in Tasmania moved by Joan and seconded by Suzanne.
- **Action:** determine bursary amounts at a January 2021 meeting.

Family History conference:

- Bruce noted that the Family History Down Under 2021 conference will be in Maroochydore on 22-26 March.
<https://www.familyhistorydownunder.com/2021/home>
- Elisabeth noted: it'd be great to have members attend to promote OHQ.
- **Action:** Sasha to schedule a meeting for Saturday January 16th to discuss strategic plan items including web updates; bursaries for the Tasmania conference; the potential of an online training resource.

7. Date of next general meeting

Saturday 27th February 2021, 10:00am – 11:30am

Other meetings:

January 16th 10am: strategic plan actioning meeting
February 20th: peer support meeting

All OHQ members are welcome to join any and all meetings.

8. Meeting closed at 11:30am